

The Software@Law Links

Proud Member of the 35/45 Consulting Group

The 35/45 Consulting Group was formed to help combat the constant evolution of computer technology to create a unified avenue for our clients to get solutions for their technology issues. 35/45 was formed by five LexisNexis certified independent consultants to assist clients in the legal industry. It is our goal to use this collective knowledge to facilitate the needs of our clientele. The 35/45 Consulting Group is comprised of the following members:

Donna Brown: Time Matters/Billing Matters, Microsoft Word, LegalBar, PCLaw, WordPerfect; HotDocs

Tommy Glenn: CPA, Time Matters/Billing Matters, Custom Billing Matters Reports, PCLaw

Nancy Griffing: PCLaw, Time Matter/Billing Matter, LNTPA, MCTS, Database Expert, Software Integration.

Joe Nelson: Time Matters, Technical Analyst, Networking

Robert Rice: Time Matters/Billing Matters, Paperless Office, PCLaw, SQL Replication

New Billing Practices

Due to the economic environment, we had to make some changes in our billing practices. Many of you pay your bills the day you receive them and for that we say, "Thank You!" If you are one of those clients, you will notice only minor changes. Below is a list of changes:

- Bi-Monthly Billing – S@L has begun billing twice monthly. The billing cycles will run as follows: 1st – 15th and 16th through the last day of the month. Payment is due upon receipt.
- Interest – S@L has begun charging interest on all invoices that are not paid within 30 days of the invoice date. Interest will be charged at 18% per annum.
- Unfortunately, S@L will have to place all support requests on hold if your account is over 60 days past due. Support will be reinstated when you either pay your balance in full or contact us and set up a payment plan.

If you have any questions regarding these changes, please feel free to contact us. We appreciate your feedback!

PCLaw and Internet Explorer 8.0

PCLaw currently supports Internet Explorer® 6 and Internet Explore® 7. We recommend that you do NOT upgrade to the current release of Microsoft® Internet Explorer® 8.0.

PCLaw is operational if you have upgraded; however, many features of PCLaw will display incorrectly. Some of the issues you may experience include:

- Larger font sizes
- Thicker box borders
- Scrolling required to select buttons and/or boxes.
- Other visibility issues.

If you upgraded your computer, you will have to uninstall IE8 and re-install IE7 for PCLaw to return to its previous state. For help with this issue, call 877.323.0008.

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"Always bear in mind
that your own
resolution to succeed
is more important than
any other."

Abraham Lincoln

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**Analyze!
Simplify!
Customize!
Educate!**

New and Improved Website!!

Software@Law has upgraded its website to include many new user friendly features!

You now have the ability to purchase any of our training manuals directly from the website. You can also see our current training calendar to see what dates are available for public or private training classes. Furthermore, there are links to the websites for all of the products that we support.

Check it out today!!

Our mission is to assist our clients with their specific technology challenges with both integrity and value. Our expectation is to meet the demands of an ever changing technology arena for our clients and help them expand their vision of how technology automation can increase their profitability.

Service Releases / Version Upgrades

The most current service releases and version upgrades are listed below. Both have been tested at our site and have been found very beneficial. Please see below for details.

Time Matters

Service Release 3B for Time Matters 9.0 was announced in January and is available for download. Some of the details of the service release are outlined below:

- Synchronization Enhancements
- Blackberry Operating System 4.5 and 4.6
- Microsoft SQL Server 2008 and Microsoft Windows Server 2008
- Integration with the PCLaw Remote Client

PCLaw

Version upgrade 9.31b for PCLaw Version 9 was announced in December and is available for download. The upgrade features:

- Accountant Copy of PCLaw
- Enhanced Matter List – Can perform functions on multiple matters
- PCLaw Messaging – User Message
- Prompt before Posting Bills

For assistance with downloading, please call 877.323.0008.

Word 2007 Training Manuals

Donna has finally finished the training manuals for Word 2007!! The manuals are designed to be self-taught or instructor led. See below for topics covered.

- New Office Fluent Interface with Ribbons
- Modifying Quick Access Toolbar
- Styles
- Paragraph Numbering
- Footnotes
- Cross-Referencing
- Table of Contents
- Table of Authorities, and more...

The manuals are \$75.00 each plus shipping/handling. Sales tax will be charged for all shipments in Oklahoma. Manuals are available for purchase on our website.